

**St. Paul's Cathedral, Kamloops
Cathedral Committee
2018February27**

Committee Members Present:

Gordon Dove	Kathy Moore	Margaret Hyslop
Islay Oatway	Cathy Shether	Kathryn Brisco
Rose Roy	Barry Baskin	Melissa Green
Ken Gray	David Lidster	Tammy Davis

Regrets: Jon Buckle, Joan Lukow, David Rittenburg, Lynn Snook

Recording Secretary: Tammy Davis

Welcome: Welcome to the new committee team! Margaret led us in a beautiful opening prayer. Committee members shared reflections on the strengths and experience each of us brings to the committee and what we need individually and collectively to collaborate effectively together.

1. **Agenda Review: Moved/Seconded and carried: Margaret Hyslop/ Barry Baskin**

BE IT RESOLVED THAT:

The agenda for tonight's meeting is accepted with additions: Out of the Cold, verbal summary of AVM (minutes will be included in March documents).

2. **Minutes:** The February minutes will be deferred for review at the March committee meeting because of issues with downloading the document.

3. **Correspondence:** none

4. **Administration & Finance: MOVED/SECONDED and carried: Cathy Shether/ Kathy Moore**

BE IT RESOLVED THAT:

The minutes from the A&F meeting of February 19, 2018 are received with thanks.

5. **MOVED/SECONDED and carried: Cathy Moore/ Rose Roy**

BE IT RESOLVED THAT:

The financial reports for January 2018 are accepted as presented.

Income \$22,956.21

Expenses \$27,331.10

Net Income \$-4,374.89

This is \$3,172.61 over budget.

6. **Signing Authorities:** Gordon Dove will ensure appropriate signing authorities are identified.
7. **Blue House Update:** ASK Wellness is continuing to work toward the establishment of the recovery program in the Blue House. ASK will run the program for a 1 year period after which time the Phoenix Center will take it over. If the Phoenix Center were to decide not to assume responsibility for the program, ASK Wellness will continue to manage the program.

Monthly rental totaling \$1900 per month has been negotiated with ASK Wellness. This is \$150 more per month than was paid by the previous tenants but we will now pay for the utilities therefore total income will be quite similar.

Repairs and renovations are underway and it is hoped that the work will be complete by mid-March. So far, a new bedroom has been created upstairs, walls have been painted as necessary, some new flooring is complete, smoke and CO2 alarms have been wired in etc.

Concern was expressed at the AVM regarding the importance of more consistent and open communication with the new renters to increase our ability to ensure problems are rectified in a timely way. The Blue House Committee believes that there is much lower risk of problems with ASK Wellness or the Phoenix Center who are very credible, well established agencies. Also, the lease agreement has been changed such that it is now up to St. Paul's to address an identified need for repairs (vs. previously it was tenants responsibility to complete repairs as required).

The committee would like to view the house when the repairs are completed. A blessing of the house was suggested as well as the addition of some small touches to make the house welcoming for the new tenants.

8. **Refurbishment:** Further to the detailed presentation at the AVM, the refurbishment group is seeking the committee's approval to proceed with the work to replace 7 windows in the nave and one office window.

MOVED/SECONDED and carried: Rose Roy/ Kathryn Brisco

The Cathedral Committee does support the replacement of these windows consistent with the quotes received to complete this work and endorses application to the Territory Administration Committee for funding through the Territory and Anglican Foundation. .

9. **Out of the Cold:** Out of the Cold has had another incredibly successful season sheltering an average of 24-30 guests per night with many more coming for meals and warmth.

Utilization statistics show that usage of the program has remained stable and consistent despite the Cold Weather Shelter program that has also run this winter.

It is hoped that the Out of the Cold Program can run in a similar format (2 nights per week) again next winter and that St. Paul's will continue to host and support the program. The funding that is currently available is insufficient to fund next year's operation. Bud Forbes and the Board of the program are seeking the endorsement of our committee to submit a grant application to the Territory of the People Ministry Fund to supplement funding for next year's operation.

MOVED/SECONDED and carried: David Lidster/ Margaret Hyslop

BE IT RESOLVED THAT:

The Cathedral Committee endorses the Out of the Cold program making application for funding to the Territory of the People Ministry Fund.

It is further noteworthy that Bud and Jolynn Forbes are resigning from their roles in the Out of the Cold Program. It is the committee's desire to generously acknowledge Bud and Jolynn's extraordinary contribution in management of this program. Ken and Rose will connect with the Board to coordinate a celebration.

The Forbes' involvement in the program will extend through to 1 month after the Program closes for the season.

10. **Feedback from this year's AVM:** Our AVM confirmed a strong committee with many skills and strengths moving forward for this next year. That said, and despite significant preparatory work in advance of the AVM, there was still some confusion about the process of elections and the lengths of terms for various posts. Ken and Cathy Shether will work together to clarify these details well before next year's AVM.

The discussion clarifying this year's budget was also difficult for folks. Some in attendance were quite unaware of the reduction in income and impact on the budget. Folks were very concerned about proceeding with a deficit budget which is unavoidable at least until mid-2019 when interest income from investments will help to balance expenditures.

This year's AVM was a tough meeting full of challenging questions from a vocal congregation with some significant concerns about the future at St. Paul's.

11. **Management of Cathedral Committee Responsibilities:** Ken identified three key areas of focus for the committee:

- Maintenance

- Stewardship

- Parish Life and Fellowship

Ken will be seeking committee contribution to upcoming work/ special projects focused in each of these three areas.

12. **Bulletin boards:** ideas and suggestions made.

13. **Dates & Events:**

Next Cathedral Committee meeting:

March 27, 2018, 7:00 pm

Prayer: Melissa

Refreshments: Rose