

**St. Paul's Cathedral, Kamloops
Cathedral Committee
Minutes 2017Jan17**

Committee Members:

Rose Roy
Gordon Dove
Melissa Green
Margaret Hyslop
Joan Lukou

Kathy Moore
Kathryn Brisco
Ken Gray
Colleen Stainton
Lynn Snook

Recording Secretary: Tammy Davis

Regrets: Elaine Parkes, Lee Emery, Dale Drozda, Tom & Sandra Sugden, Evelyn Brisco, Barry Baskin, Cathy Shether

Agenda Item	Discussion
1. Opening Prayer	Ken opened the meeting with prayer, Glory to the Lord!
2. Agenda Review	<p>Moved/ Seconded: Kathy Moore/ Joan Lukou carried BE IT RESOLVED THAT: The agenda for tonight's meeting is accepted with amendments: An additional agenda item was added: The Baha'i community has requested that a representative from St. Paul's attend their prayer service this Sunday. Rose will get details.</p>
3. Minutes	<p>Moved/Seconded: Gordon Dove/ Colleen Stainton carried BE IT RESOLVED THAT: The minutes from the meeting held on December 13, 2016, be accepted. & prepped for posting.</p>
4. Business Arising	
a) Correspondance	<p>Moved/Seconded: Kathryn Brisco/ Lynn Snook carried BE IT RESOLVED THAT: The letter from Bob King dated January 12, 2017 is accepted.</p> <p>In his letter, Mr. King reports that from his review of the Balance Sheet of St. Paul's Cathedral as at December 31, 2016 and the Statement of Profit and Loss for the year ended December 31, 2016..."nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with generally accepted accounting principles."</p>
5. Ministry Sharing	

a) Rector

Christmas Services:

Dean Gray shared some reflections on the services celebrating Christmas. The 4:00 family service was especially wonderful and well attended by an enthusiastic group and engaged participants of all ages. All of the Christmas services went smoothly because of the support and assistance of many volunteers.

Noteworthy and Upcoming at St. Paul's:

Details on the upcoming Lenten Lectures are being widely circulated.

An ordination to the Priesthood of Angus Muir and Martina Duncan, both from Ashcroft to occur on Friday, March 17 at 4 p.m.

Inter-faith Collaboration:

Dean Gray sought input on how we at St. Paul's join with other churches ecumenically?

Neighbours from many other faiths attend our Lenten Lectures.

The Dean proposed that we join with other United and Lutheran congregations for a shared Pentecost celebration on the morning of Pentecost Sunday, June 4 at McDonald Park on the north shore. Provision will be made for early Eucharist at the cathedral that morning. Cathedral offerings can be collected at the outdoor event.

Dean Gray is in open discussion with leaders from numerous churches about collaborating together.

Update on AVM :

There are at least 2 people actively considering nomination as Deputy Warden & others considering coming forward as representatives for APCI and committee members at large. Barry & Kathryn will be retiring from the committee, at least temporarily, having now completed their 2 year commitment.

Dean Gray will ensure thorough clarification of the length of commitments for all committee members in time for the AVM.

Name Tags:

We have name tags ready for use. We will bring them out for the AVM Sunday & talk to people about wearing name tags on an ongoing basis as a sign of hospitality & welcome to newcomers.

Parish Photo Directory:

The parish directory was last updated in 2012. It would be helpful to update it again this year if we have at least 2 committed volunteers to take responsibility for the organization of this task.

Hard of Hearing System:

Feedback after using the system for the first time last week is that it is fantastic! 4 head sets were used on Sunday resulting in a & great response from everyone who tried it.

Moved/Seconded: Colleen Stainton/ Kathy Moore **carried**

BE IT RESOLVED THAT:

The financial statements are accepted as presented with our thanks to Gordon Dove.

Total Income for December 2016 is \$32,544.67

Expenses: 28,378.95

Net Income for December 2016 is \$3,665.72

Total Income for 2016 is \$302, 713.02 which is \$5365.02 over budget.

YTD Expenses: \$296,123.62

YTD Net Income: \$589.40

Moved/ Seconded: Margaret Hyslop/ Kathy Moore **carried**

BE IT RESOLVED THAT:

The Minutes of the Administration & Finance Committee meeting of January 10, 2017 are accepted for information.

Draft Budget for 2017:

The Cathedral Committee was pleased with the preliminary review of the proposed 2017 budget in preparation for the upcoming AVM.

New Locks/ Keys:

Keys for the new locks in the Cathedral have been distributed. Further to previous discussion regarding the need for new locks given the number of keys in circulation as well as those misplaced, the committee discussed options for addressing this concern in an attempt to prevent the problem from continuing. After considering numerous options, the committee supports a more in depth conversation with our parishioners about the added expense incurred through the loss of keys, and the hope that people will take due care to prevent losing the keys in future. The loss of keys also creates a security issue and it is really important that those who have the privilege of keys to St. Paul's understand the responsibility we all share in keeping the Cathedral safe.

Moved/ Seconded: Colleen Stainton/ Rose Roy **carried**

BE IT RESOLVED THAT:

St. Paul's will institute a \$25 replacement fee for those who lose keys on a trial basis during 2017. St. Paul's leadership will engage all key users regarding security concerns. This new this policy will be communicated in the bulletin and at the upcoming AVM.

Lock Box:

There is a lock box in the APCI door which contains keys to the rest of the Cathedral and can be accessed by firefighters if necessary. Unfortunately this box is out of date and all public buildings are required to upgrade these lock boxes to the new "anox" box which is like a fire resistant safe. The new box will be built into the wall at a cost of approximately \$1200.00.

Moved/ Seconded: Kathryn Brisco/ Rose Roy **carried**

BE IT RESOLVED THAT:

An anox box will be purchased and installed for the Cathedral.

Agenda Item	Discussion
c) Out of the Cold	
d) 566 4 th Avenue	
e) Children & Youth Ministries	
f) Building & Maintenance	
g) Parish Life & Fellowship	
h) Peace & Justice	
i) Community Garden	
j) Christian Education	
k) Newsletter	
Pit Stop	
l) Pastoral Care/LMWS	
m) Altar Guild	
n) Regional Council	

Agenda Item	Discussion
<p>6. Cathedral Committee In Transition</p>	<p>Dean Gray expressed thanks and appreciation for the effort and contribution of this committee as we head toward the AVM which will mark a transition of the committee. Some members will take a break from the committee and new representatives will come forward.</p> <p>Dean Gray asked that we reflect on messages and lessons for the new committee & these were the responses:</p> <ol style="list-style-type: none"> 1 If you want to be an effective leader here, nurture your own faith & spirituality. 2 Relax & enjoy the creative learning about each situation that's considered. Let the energy shift to creative collaboration & problem solving. 3 The committee is a place where you learn about our community, achievements & goals, what is the best solution for community & how can you best represent that thought or suggestion. Listen. 4 Everyone comes to the committee with special gifts & a voice. Each voice is recognized & appreciated. 5 It can take awhile for new members to feel comfortable, find your place & voice. Its important for the committee to welcome one another. Some of the agenda items can be intimidating (budget), its safe to ask questions. 3 types of tea are served (red rose, decaf, 1-2 herbal teas). Cookies are always appreciated. 6 Remember that beginnings & endings are important. The 1st meeting of the new committee will set tone for the upcoming year. Beginning with intentional prayer sets our focus & priority. 7 Enjoy the companionship. 8 The committee is an opportunity to express faith through stewardship. The new committee could look at expanding boundaries. 9 Joyful, rooted, hospitable & responsive, brand new to the committee & community these words really sum up what drives us. 10 The committee is an opportunity to practice our faith together to better our community & be enriched along the way. 11 The role of the committee is to consider the wellbeing of ourselves & those beyond ourselves, the larger community. 12 Cathedral Committee feels like a family, new members will be "brought in to" the family & the joy shared together.
<p>7. Did You Know? Bulletin board</p>	<p>Ideas for February discussed- AGM, Hard of Hearing component of sound system, shrove Tuesday, Lenten lectures, good news about the payment of the roof project, CFJC interview with Bud today on Midday, call for Parish gardeners, graph of attendance at the Christmas services.</p>
<p>b) Next meeting dates:</p>	<p>March 28, 2017</p>

Agenda Item	Discussion
8. Next Meeting Adjournment and Closing Prayer	February 28 , 2017 @ 7 pm. Tea: Rose Prayer: Lynn Adjourned @ 8:59 pm